

**Housing Scrutiny Sub Committee Work Programme – Timetable for 2023/24****21 June 2023**

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Update	Mick Barber, Chair LTP	Regular report by MB
Allocations Update (Including Numbers of Properties Offered to People on Council Waiting List/Others)	Alison Timmins	Progress Report
Downsizing Policy	Keeley Johnson	Verbal Update
Investment Programme: General List of Planned Works 2023/24	Kev Bowring	Requested at meeting 3 Nov 2022
Housing Finance - Council's Housing Out-Turn Position for 2022/23.	Coleen Warren	Annual Report
Quarter 4 (2022/23) – Performance Report	Yvonne Fox/Daren Turner	Regular Report
Scheduled Repairs Update	Matt Hillman	Written Report inc move to 9 weekly cycles and an Explanation on the Process Manual for service consistency.
Update: Fire Assessments Completed	Matt Hillman	Requested at meeting 9 March 2023
Work Programme 2023/24	Ali Hewson	Regular Report

Updated June 2023  
**10 August 2023**

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Update	Mick Barber, Chair of LTP	Reserved time for LTP topics
PIR De Wint Court	Paula Burton	PIR of first year requested 3 Nov 2022
Overview of ASB	Keeley Johnson	Update inc feedback available from LTP and Housing Officers Working Party and also accreditation
Downsizing Policy Update	Keeley Johnson	Deferred from last meeting.
Ellie's Memorial Garden	Paula Burton	Requested by PB -28 June 2023
Repairs Policy	Amy Larder	
Management of Communal Areas Policy	Matt Hillman	Matt Hillman
Performance Indicators Update – Quarter 1	Yvonne Fox	Regular Report
Work Programme 2023/24	Ali Hewson	Regular Report

Updated June 2023

**2 November 2023**

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Update	Mick Barber, Chair of LTP	Reserved time for LTP topics
Quarter 2 Performance Update	Gareth Griffiths	Regular Report
Tenant Involvement Strategy Action Plan	Donna Lyons	Progress Update
Aids and Adaptations	Matt Hilman	
Work Programme 2023/24	Ali Hewson	Regular Report

Updated June 2023

**7 February 2024**

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Matters	Mick Barber, Chair of LTP	Reserved time for LTP topics
30 Year Housing Plan Update	Paul Hopkinson	Agreed with Chair at pre meet 24 Oct 2022
Homelessness and RS Update (Inc properties offered to people who are homeless Q3)	Yvonne Fox	Regular Report
LTP Review Update Report	Mick Barber Chair of LTP	Annual Report
Estate Tours of Inspection- Performance Monitoring		Requested by Chair: Scrutiny of teams regarding performance particularly for the items noticed on the tours and logged for action and the performance levels regards these agreed actions
Work of Tenancy Sustainability Officers	Keeley Johnson	Six monthly progress report
Work Programme 2023/24	Ali Hewson	Regular Report

Updated June 2023

**11 March 2024**

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Matters	Mick Barber, LTP	Regular Update
Quarter 3 (2023/24) – Performance Report	Yvonne Fox	Regular Report Quarterly
Setting of Performance Targets 2024/25	Daren Turner	Annual Review
Update on Insurance Claims paid in respect of disrepair claims lodged.	Finance	Requested by Chair – 21 June 2023
Report from PH Cllr Nannestad to Performance Scrutiny Committee	Cllr Nannestad	Annual Report
Work Programme 2024/25	Ali Hewson	Regular Report

**Other Agenda topics to be scheduled into 2023/24 as appropriate**

- Complaints
- Lincoln Standard